



OUR FUTURE CIRENCESTER STEERING GROUP

MINUTES OF THE STEERING GROUP MEETING HELD ON MONDAY, 12TH APRIL 2010 AT 6.30 P.M. IN SUITE 3, DYER HOUSE, 3 DYER STREET, CIRENCESTER

PRESENT: Andrew Lichnowski - Chair
William Cooper
Jonathan Davies
David Fowles (until 7.25pm)
Jane Gunner
Andrea Pellegram
Jenny Phelps (until 7.40pm)
Jacqui Stearn
Andrew Tubb

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| 1. | APOLOGIES Clare Bartlett, Iain Butler, Liza Darroch, Fran Embleton-Smith, Jan Gronow, Dan Judges, Martin Portus and Chris Vickery. |
| 2. | MINUTES OF THE STEERING GROUP HELD ON MONDAY 8TH MARCH 2010 The Minutes of the Steering Group's Meeting held on Monday 8 th March 2010 were received and approved as an accurate record. |
| 3. | COMMUNITY PLAN UPDATES 3.1 Updates were given in respect of business, youth, website, town guide and the 'Sustainable Cirencester' event. 3.2 Further to discussion, it was agreed to endorse a bid for funding from the Gloucestershire Trade Local Campaign and that £1,500 would be committed from the OFC budget. It was noted that the initiative was coordinated by the Gloucestershire Market Towns Forum on behalf of Gloucestershire County Council. 3.3 It was also agreed, that Andrea Pellegram would draft a response to the District's parking strategy consultation on behalf of the Steering Group and that this would be considered as part of the Town Council's response to the consultation. |
| 4. | GREEN STRATEGY 4.1 Jacqui Stearn provided an updated on the work being carried out by the Green Strategy Working Group and further to discussion, it was agreed to endorse the formal 'environmental stewardship' registration of land at City Bank, the Amphitheatre and Abbey Grounds with respect to a bid for higher level stewardship funding from Natural England. |

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| 4. Cont'd | 4.2 It was noted that the size of the respective areas of land would be needed along with Information relating to the current spend by the Town Council in those areas. |
| 5. | CULTURE WORKING GROUP It was noted that the Heritage Working Group had renamed itself as the Culture Working Group; further to discussion the terms of reference, Heritage Issues Paper and appointment of Shirley Alexander as Chair to the Group was endorsed. |
| 6. | SUSTAINABLE TRANSPORT Further to discussion, the Sustainable Transport Issues Paper, the establishment of a working group and the appointment of Lee Searles as Chair to that Group was endorsed. |
| 7. | PARTNERSHIP/DEVELOPMENT TRUST It was noted that this matter would be considered further by the Management Group at its next meeting, in the mean time it was noted that information would be obtained on how long it would take to complete the formalities of establishing a Trust/Partnership. |
| 8. | OFC LOGO/BRANDING 8.1 Further to discussion, it was agreed that the logo/branding should link to the work currently being undertaken on behalf of the Town Council and that the street scene design/branding concept could be used as the basis for developing a branding for the OFC work. 8.2 It was quite rightly noted, that the original intention of having a logo was a fundamental part of the Cirencester Local initiative which would be used to promote the town alongside promoting local products and services. |
| 9. | TO PREPARE A DRAFT AGENDA FOR THE MEETING OF THE MANAGEMENT GROUP BEING HELD ON TUESDAY 20TH APRIL 2010 It was noted that the following items would be considered at the next meeting of the Management Group: <ul style="list-style-type: none"> • To consider for recommendation to the Steering Group specific deliverables for 2010/11; • To consider for recommendation to the Steering Group a way forward in respect of establishing a partnership/development trust. |
| 10. | ANY MATTERS NOT INCLUDED ON THE AGENDA WHICH ARE URGENT AND NEED TO BE DISCUSSED AT THIS MEETING None. |

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| 11. | DATE OF NEXT MEETING NOTE: The date of the next meeting which was due to take place on Thursday 13 th May is re-scheduled to take place on Monday 17 th May at 6.30 p.m. in Suite 3, Dyer House. |
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A Lichnowski
Chairman