

**LOCAL GOVERNMENT ACT 1972**  
**CIRENCESTER TOWN COUNCIL**  
**NOTICE OF A MEETING OF THE TOWN COUNCIL**

**NOTICE IS HEREBY GIVEN THAT: -**

**A meeting of the above named Town Council will be held in the Bingham Gallery & Conference Suite, Bingham House, 1 Dyer Street, Cirencester, on: -**

**TUESDAY, 9<sup>TH</sup> MARCH 2010 @ 7.00 P.M.**

**A G E N D A**

**1. APOLOGIES**

To receive and accept the apologies presented.

**2. DECLARATIONS OF INTEREST**

Members are reminded to declare any personal or prejudicial interests on any item on this agenda in accordance with Cirencester Town Council's Code of Conduct.

**3. MINUTES**

To receive and approve the Minutes of the Meeting held on Tuesday, 9<sup>th</sup> February 2010 and to receive updates in respect of any matters arising.

**4. PUBLIC PARTICIPATION (Standing Order 68 refers)**

If a member of the public wishes to speak at a meeting, or would like to submit correspondence they are asked to notify the Chief Executive Officer in advance of the meeting and no later than 5.00 p.m. on the day before the meeting. For the purpose of public speaking, a member of the public is defined as someone who is included on the electoral register for the town of Cirencester and those who are excluded from the register by age and who reside in the town.

**5. MEMBER PARTICIPATION (Standing Orders 27 to 30 refer)**

A member may ask the Mayor/Presiding Chairman any question concerning the business of the Council.

**6. RESOLUTIONS MOVED ON NOTICE - STANDING ORDER NO. 20**

The following proposed resolution was submitted by Councillor P Braidwood as follows:

"This Council notes the powers given to it in Section 29 Subsection 6(b) of the Local Democracy, Economic Development and Construction Act 2009 to honour those people who have rendered eminent services to our community and to this Council and looks forward to a meeting where the first of such awards can be granted. This Council instructs the Corporate Group to consider appropriate criteria for each honour and to report back to next Council."

**7. PLANNING COMMITTEE**

That the recently considered applications and decisions made at Planning Committee Meetings held on the 18<sup>th</sup> February and 4<sup>th</sup> March 2010 be noted. (Details are available in the Council Office during the working week and at the Council Meeting. The Minutes of the Planning Committee Meetings are circulated to all Members.)

**8. PROJECT GROUP**

To receive the Notes of the Meeting of the Project Group held on 15<sup>th</sup> February 2010, including information relating to the Abbey Grounds, Advent Festival and Winter Maintenance.

**9. INTERNAL AUDIT AND RISK MANAGEMENT GROUP**

To receive the Notes of the Meeting of the Internal Audit and Risk Management Group held on 22<sup>nd</sup> February 2010.

**10. PERSONNEL GROUP**

Contd.

To receive the Notes of the Meeting of the Personnel Group held on 22<sup>nd</sup> February 2010, including recommendations relating to staffing issues, which will be considered in confidential session, subject to a resolution of Council to exclude the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 and a Car Loan and Lease Policy, which are both identified separately on the Agenda.

**11. POLICE LIAISON PANEL**

To receive the Notes of the Meeting of the Police Liaison Panel held on 23<sup>rd</sup> February 2010.

**12. SCHEDULE OF ACCOUNTS PAID 1<sup>ST</sup> TO 28<sup>TH</sup> FEBRUARY 2010**

To approve and authorise the schedule of payments made during the period 1<sup>st</sup> to 28<sup>th</sup> February 2010.

**13. RECREATION AND ALLOTMENT CHARGES 2010/11**

To consider and approve the proposed recreation and allotment charges for 2010/11.

**14. CAR LOAN AND LEASE POLICY**

To receive a report on the introduction of a new Car Loan and Lease Policy.

**15. OUR FUTURE CIRENCESTER**

To receive a verbal update on the 'Our Future Cirencester' Community Plan.

**16. COMMUNICATION AND WEBSITE DESIGN CONTRACT**

To receive a verbal update and give consideration to the branding and logo.

**17. ANNOUNCEMENTS**

- a) Mayor
- b) Chief Executive Officer/Town Clerk
- c) Town Councillors - an opportunity to refer to any meetings/civic engagements attended in the capacity as a local Councillor/on behalf of the Town Council (written reports, including those for seminars/conferences attended, are to be placed on the notice board prior to the meeting).

**18. CORRESPONDENCE**

- a) Council Information Sheet;
- b) Any other correspondence received in accordance with Standing Order 68g)

**19. MATTERS IDENTIFIED FOR FUTURE CONSIDERATION**

An opportunity for any member to raise an item or items that they think should be on the agenda for discussion at the next meeting. No notice is required.

**PART TWO**  
**CONFIDENTIAL**

Confidential item in respect of which a resolution may be passed in accordance with the Public Bodies (Admission to Meetings) Act 1960, excluding the press and public.

**C20. PERSONNEL**

To consider the recommendation of the Personnel Group meeting held on 22<sup>nd</sup> February 2010 relating to staffing issues.

**DATED this 3<sup>rd</sup> day of March 2010**

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**Signed**

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**A D Tubb, Chief Executive  
Officer**