



OUR FUTURE CIRENCESTER STEERING GROUP

MINUTES OF THE STEERING GROUP MEETING HELD ON MONDAY, 8TH MARCH 2010 AT 6.30 P.M. IN SUITE 3, DYER HOUSE, 3 DYER STREET, CIRENCESTER

PRESENT: Andrew Lichnowski - Chair
Clare Bartlett (up to and including Agenda Item 5)
Iain Butler
William Cooper
Jonathan Davies
David Fowles (until 7.25pm)
Jan Gronow
Jane Gunner
Andrea Pellegram (up to and including Agenda Item 5)
Martin Portus
Jacqui Stearn (up to and including Agenda Item 5)
Andrew Tubb
Chris Vickery (up to and including Agenda Item 5)

Councillor Geoffrey Adams - Mayor of Cirencester (up to and including Agenda Item 5)

	<p>WELCOME</p> <p>The Chair welcomed Clare Bartlett and Jacqui Stearn, as newly appointed co-opted members of the Steering Group.</p>
1.	<p>APOLOGIES</p> <p>Liza Darroch, Fran Embleton-Smith and Dan Judges.</p>
2.	<p>MINUTES OF THE STEERING GROUP HELD ON MONDAY 8TH FEBRUARY 2010</p> <p>The Minutes of the Steering Group's Meeting held on Monday 8th February 2010 were received and approved as an accurate record.</p>
3.	<p>COMMUNITY PLAN UPDATE</p> <p>An end of year report for 2009/10 was circulated to all members in advance of the meeting and additional information was provided in respect of business, green strategy, heritage, youth, Kingshill sports and community development, the website, town guide and the 'Sustainable Cirencester' event taking place on 18th March 2010.</p>

<p>4.</p>	<p>PARTNERSHIP/DEVELOPMENT TRUST</p> <p>4.1 It was agreed that this was work in progress due to the plethora of information and the different types of partnerships/development trusts which have been established in other parishes and towns.</p> <p>4.2 It was noted that research would continue and that further consideration would be given as one of the priorities for 2010/11.</p>
<p>5.</p>	<p>DRAFT PRIORITIES AND BUDGET FOR 2010/11</p> <p>5.1 The draft priorities and budget had been circulated with the agenda to all members of the Steering Group.</p> <p>5.2 Subject to review throughout the year, the project deliverables, dependencies and budget were agreed for recommendation to the Town Council's Project Group which has delegated authority from the Council to agree OFC budget expenditure.</p>
<p>6.</p>	<p>PROJECT MANAGEMENT/ADMINISTRATIVE ARRANGEMENTS 2010/11</p> <p>6.1 It was noted that the existing contract extension with Andrea Pellegram expired on 31st March 2010.</p> <p>6.2 Further to discussion, it was unanimously agreed that the contract be extended for a further 12 months subject to further details being provided in respect of agreeing specific deliverables and priorities for 2010/11.</p>
<p>7.</p>	<p>DATE OF NEXT MEETING</p> <p>It was confirmed that the next meeting was to take place on Monday 12th April 2010 at 6.30 p.m. in Suite 3, Dyer House.</p>
<p>8.</p>	<p>FUTURE MEETINGS OF THE STEERING GROUP, AT 6.30PM IN SUITE 3 DYER HOUSE:</p> <p>2010 Thursday 13th May (Annual Meeting)</p>

A Lichnowski
Chairman