

**LOCAL GOVERNMENT ACT 1972**  
**CIRENCESTER TOWN COUNCIL**  
**NOTICE OF A MEETING OF THE TOWN COUNCIL**

**NOTICE IS HEREBY GIVEN THAT: -**

**A meeting of the above named Town Council will be held in the Bingham Gallery & Conference Suite, Bingham House, 1 Dyer Street, Cirencester, on: -**

**TUESDAY, 9<sup>TH</sup> FEBRUARY 2010 @ 7.00 P.M.**

**A G E N D A**

**1. APOLOGIES**

To receive and accept the apologies presented.

**2. DECLARATIONS OF INTEREST**

Members are reminded to declare any personal or prejudicial interests on any item on this agenda in accordance with Cirencester Town Council's Code of Conduct.

**3. MINUTES**

To confirm the Minutes of the Meeting held on Tuesday, 12<sup>th</sup> January 2010 and to receive updates in respect of any matters arising.

**4. PUBLIC PARTICIPATION (Standing Order 68 refers)**

If a member of the public wishes to speak at a meeting, or would like to submit correspondence they are asked to notify the Chief Executive Officer in advance of the meeting and no later than 5.00 p.m. on the day before the meeting. For the purpose of public speaking, a member of the public is defined as someone who is included on the electoral register for the town of Cirencester and those who are excluded from the register by age and who reside in the town.

**5. MEMBER PARTICIPATION (Standing Orders 27 to 30 refer)**

A member may ask the Mayor/Presiding Chairman any question concerning the business of the Council.

**6. PLANNING COMMITTEE**

That the recently considered applications and decisions made at Planning Committee Meetings held on the 21<sup>st</sup> January and 4<sup>th</sup> February 2010 be noted.

**7. CORPORATE GROUP**

To receive the Notes of the Meeting of the Corporate Group held on 2<sup>nd</sup> February 2010, including recommendations relating to RBS Financial Software, CCTV and Cotswold Hub - Extended Services Budget Holding.

**8. PROJECT GROUP**

To receive the Notes of the Meeting of the Project Group held on 18<sup>th</sup> January 2010, including information relating to the Abbey Grounds, Chesterton Community Project and Kingshill Lane Sports Development.

**9. SCHEDULE OF ACCOUNTS PAID 1<sup>ST</sup> TO 31<sup>ST</sup> JANUARY 2010**

To approve and authorise the schedule of payments made during the period 1<sup>st</sup> to 31<sup>st</sup> January 2010.

**10. BUDGET REPORT TO 31<sup>ST</sup> DECEMBER 2009**

To receive and approve the Budget Report for the period 1<sup>st</sup> April to 31<sup>st</sup> December 2009.

**11. HR/HEALTH AND SAFETY CONSULTANCY SERVICES**

Following the consideration of three quotations received for HR/Health and Safety Consultancy Services by the Personnel Group, it is recommended to Council that the quotation received from Company No. 1 at £4,505.00 p.a. be accepted.

**12. OUR FUTURE CIRENCESTER**

To receive a verbal update on the 'Our Future Cirencester' Community Plan.

**13. ANNOUNCEMENTS**

- a) Mayor
- b) Chief Executive Officer/Town Clerk
- c) Town Councillors - an opportunity to refer to any meetings/civic engagements attended on behalf of the Town Council (written reports, including those for seminars/conferences attended, are to be placed on the notice board prior to the meeting).

**14. CORRESPONDENCE**

- a) Council Information Sheet;
- b) Any other correspondence received in accordance with Standing Order 68g)

**15. MATTERS IDENTIFIED FOR FUTURE CONSIDERATION**

An opportunity for any member to raise an item or items that they think should be on the agenda for discussion at the next meeting. No notice is required.

**DATED this 3<sup>rd</sup> day of February 2010**  
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**Signed** .....  
**A D Tubb, Chief Executive Officer**