



# OUR FUTURE CIRENCESTER STEERING GROUP

## MINUTES OF THE STEERING GROUP MEETING HELD ON MONDAY, 8<sup>TH</sup>- FEBRUARY 2010 AT 6.30 P.M. IN SUITE 3, DYER HOUSE, 3 DYER STREET, CIRENCESTER

**PRESENT:** Andrew Lichnowski - Chair  
Iain Butler  
William Cooper  
Liza Darroch (until 6.55pm)  
David Fowles (until 7.25pm)  
Jane Gunner  
Andrea Pellegram  
Martin Portus  
Andrew Tubb

Councillor Geoffrey Adams - Mayor of Cirencester  
Councillor Deryck Nash - Chairman of the Project Group

<b>1.</b>	<b>APOLOGIES</b>  Jonathan Davies, Fran Embleton-Smith, Leonard Doolan, Jan Gronow, Dan Judges and Chris Vickery.
<b>2.</b>	<b>MINUTES OF THE STEERING GROUP HELD ON MONDAY 9<sup>TH</sup> NOVEMBER 2009</b>  2.1 The Minutes of the Steering Group's Meeting held on Monday 9 <sup>th</sup> November 2009 were received and approved as an accurate record.  2.2 It was noted that the invitation to Jacqui Stearn and Clare Bartlett to join the Steering Group as co-opted members was to be followed up ahead of the next meeting of the Steering Group.
<b>3.</b>	<b>COMMUNITY PLAN UPDATE</b>  3.1 An update was circulated with the agenda and it was agreed that an amendment would be made to that document in order to outline the work currently being undertaken by William Cooper within the Living History remit.  3.2 Verbal updates given related to the Business Group, green strategy, heritage, youth, the Kingshill sports and community development, website and new Town Guide.  3.3 Further to the updates being given the Group discussed the proposed draft website framework; it was suggested that the Youth Town Council should have it's own link under the main

	<p>headings on the home page, although it was noted that a direct link to the Youth pages could be achieved via one of the miniature boxes on the home page; the miniature boxes could also provide a direct link to social welfare information, with schools and churches information being included within the 'Local Organisations' section.</p> <p>3.4 The Group then considered a logo/branding for the Community Plan, which could be used on the website, for letterheads and in material published by/in association with the Community Plan - the logo/branding could then naturally transfer to any partnership/trust which may be established in the future.</p>
<b>4.</b>	<p><b>DRAFT PARTNERSHIP/DEVELOPMENT TRUST DISCUSSION PAPER</b></p> <p>4.1 A draft discussion paper in respect of establishing a Partnership/Development Trust as a delivery vehicle for the Community Plan was circulated with the agenda.</p> <p>4.2 There was extensive discussion about the remit of such a partnership/trust and issues around accountability to the elected authority i.e. the Town Council and electorate in general.</p> <p>4.3 Other questions considered included what projects would the partnership/trust deliver and what assets would it hold - would such a partnership/trust be sustainable, both in terms of revenue funding and administration.</p> <p>4.4 Whilst models of good practice were referenced such as Lyme Regis and Totnes, it was agreed that Iain Butler and Martin Portus would research this matter in more detail and would provide feedback at the March meeting of the Steering Group, on the various types of partnership/trusts and the projects being delivered.</p>
<b>5.</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>It was confirmed that the next meeting was to take place on Monday 8<sup>th</sup> March 2010 at 6.30 p.m. in Suite 3, Dyer House and would include discussions about the 2010/11 priorities and budget expenditure.</p>
<b>6.</b>	<p><b>FUTURE MEETINGS OF THE STEERING GROUP, AT 6.30PM IN SUITE 3 DYER HOUSE:</b></p> <p>2010  Monday 8<sup>th</sup> March  Monday 12<sup>th</sup> April  Thursday 13<sup>th</sup> May (Annual Meeting)</p>

A Lichnowski  
Chairman