

**LOCAL GOVERNMENT ACT 1972**  
**CIRENCESTER TOWN COUNCIL**  
**NOTICE OF A MEETING OF THE TOWN COUNCIL**

**NOTICE IS HEREBY GIVEN THAT: -**

**A meeting of the above named Town Council will be held in the Bingham Gallery & Conference Suite, Bingham House, 1 Dyer Street, Cirencester, on: -**

**TUESDAY, 12<sup>TH</sup> JANUARY 2010 @ 7.00 P.M.**

**A G E N D A**

**1. APOLOGIES**

To receive and accept the apologies presented.

**2. DECLARATIONS OF INTEREST**

Members are reminded to declare any personal or prejudicial interests on any item on this agenda in accordance with Cirencester Town Council's Code of Conduct.

**3. MINUTES**

To confirm the Minutes of the Meeting held on Tuesday, 10<sup>th</sup> November 2009 and to receive updates in respect of any matters arising.

**4. PUBLIC PARTICIPATION (Standing Order 68 refers)**

If a member of the public wishes to speak at a meeting, or would like to submit correspondence they are asked to notify the Chief Executive Officer in advance of the meeting and no later than 5pm on the day before the meeting. For the purpose of public speaking, a member of the public is defined as someone who is included on the electoral register for the town of Cirencester and those who are excluded from the register by age and who reside in the town.

**5. MEMBER PARTICIPATION (Standing Orders 27 to 30 refer)**

A member may ask the Mayor/Presiding Chairman any question concerning the business of the Council.

**6. PLANNING COMMITTEE**

That the recently considered applications and decisions made at Planning Committee Meetings held on the 12<sup>th</sup> and 26<sup>th</sup> November and 10<sup>th</sup> December 2009 and 7<sup>th</sup> January 2010 be noted. (Details are available in the Council Office during the working week and at the Council Meeting.)

**7. CORPORATE GROUP**

To receive the Notes of the Meeting of the Corporate Group held on 11<sup>th</sup> November 2009, including a recommendation on grant aid, which is identified separately on the agenda.

**8. PROJECT GROUP**

To receive the Notes of the Meeting of the Project Group held on 16<sup>th</sup> November 2009, including information relating to the Abbey Grounds and the Chesterton Project.

**9. PERSONNEL GROUP**

To receive the Notes of the Meeting of the Personnel Group held on 23<sup>rd</sup> November 2009, including recommendations relating to the adoption of the Long Service Awards Policy and the Car Loan Policy, which are identified separately on the Agenda.

**10. POLICE LIAISON PANEL**

To receive the Notes of the Meeting of the Police Liaison Panel held on 1<sup>st</sup> December 2009.

**11. SCHEDULE OF ACCOUNTS PAID 1<sup>ST</sup> NOVEMBER TO 31<sup>ST</sup> DECEMBER 2009**

To approve and authorise the schedule of payments made during the period 1<sup>st</sup> November to 31<sup>st</sup> December 2009.

**12. ESTIMATES 2010/11**

Contd.

Subject to the consideration of any comments being received from the public, the Estimates and a precept of £668,485 for 2010/11 be noted.

**13. GRANT AID 2010/11**

To consider and approve the recommendation from the Corporate Group relating to the allocation and awarding of grant aid for 2010/11.

**14. LONG SERVICE AWARDS POLICY**

To consider and approve the attached Long Service Awards Policy, as recommended by the Personnel Group.

**15. CAR LOAN POLICY**

To consider and approve the Car Loan Policy, as recommended by the Personnel Group.

**16. OUR FUTURE CIRENCESTER**

To receive an update on the 'Our Future Cirencester' Community Plan.

**17. COMMUNICATIONS AND WEBSITE DESIGN PROJECT**

To receive a verbal update on the Communications and Website Design project.

**18. GLOUCESTERSHIRE LOCAL TRANSPORT PLAN**

To receive a letter from Councillor Mark Hawthorne, Gloucestershire County Council Cabinet Member for the Environment, with regard to the consultation.

**19. PROVISION OF A TRANSPORT INFORMATION HUB IN CIRENCESTER**

To receive a report on the provision of a transport information hub in Cirencester.

**20. DISC - NOMINATION OF COUNCIL REPRESENTATIVE**

The Council has received a request for a Council representative to attend the organisational meetings of DISC and a representative is accordingly sought.

**21. ANNOUNCEMENTS**

- a) Mayor
- b) Chief Executive Officer/Town Clerk
- c) Town Councillors - an opportunity to refer to any meetings/civic engagements attended on behalf of the Town Council

**22. CORRESPONDENCE**

- a) Council Information Sheet;
- b) Any other correspondence received in accordance with Standing Order 68g)
  - Letter received from Mr C Maggs, Volunteer Business Advisor, Cirencester Open Air Swimming Pool, dated 1<sup>st</sup> December 2009, attached for information.
  - Emails received from Ms C Svensson, Mr D Lonergan and Ms Skinner, with regard to the Open Air Swimming Pool, attached for information.

**23. MATTERS IDENTIFIED FOR FUTURE CONSIDERATION**

An opportunity for any member to raise an item or items that they think should be on the agenda for discussion at the next meeting. No notice is required.

**PART TWO - CONFIDENTIAL**

Confidential item in respect of which a resolution may be passed in accordance with the Public Bodies (Admission to Meetings) Act 1960, excluding the press and public.

**C24. COMMUNICATIONS AND WEBSITE DESIGN PROJECT**

To receive and approve the Scope of Work document for the Communications and Website Design project.

**DATED this 5<sup>th</sup> day of January 2010**

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**Signed** .....

**A D Tubb, Chief Executive Officer**