

LOCAL GOVERNMENT ACT 1972

CIRENCESTER TOWN COUNCIL

NOTICE OF A MEETING OF THE TOWN COUNCIL

NOTICE IS HEREBY GIVEN THAT: -

A meeting of the above named Town Council will be held in the Bingham Gallery & Conference Suite, Bingham House, 1 Dyer Street, Cirencester, on: -

TUESDAY, 14TH JULY 2009 @ 7.00 P.M.

A G E N D A

1. APOLOGIES

To receive and accept the apologies presented.

2. DECLARATIONS OF INTEREST

Members are reminded to declare any personal or prejudicial interests on any item on this agenda in accordance with Cirencester Town Council's Code of Conduct.

3. MINUTES

To confirm the Minutes of the Meeting held on Tuesday, 9th June 2009 and to receive updates in respect of any matters arising, including an update relating to Spitalgate.

4. PUBLIC PARTICIPATION (Standing Order 68 refers)

If a member of the public wishes to speak at a meeting, or would like to submit correspondence they are asked to notify the Chief Executive Officer in advance of the meeting and no later than 5pm on the day before the meeting. For the purpose of public speaking, a member of the public is defined as someone who is included on the electoral register for the town of Cirencester and those who are excluded from the register by age and who reside in the town.

5. MEMBER PARTICIPATION (Standing Orders 27 to 30 refer)

A member may ask the Mayor/Presiding Chairman any question concerning the business of the Council.

6. PLANNING COMMITTEE

That the recently considered applications and decisions made at Planning Committee Meetings held on the 11th and 25th June 2009, and 9th July be noted. (Details are available in the Council Office during the working week and at the Council Meeting. The Minutes of the Planning Committee Meetings are circulated to all Members.)

7. CHARTER MARKET MANAGEMENT COMMITTEE

To receive the Minutes of the Meeting of the Charter Market Management Committee held on 6th July 2009.

8. CORPORATE GROUP

To receive the Notes of the Meeting of the Corporate Group held on 10th June 2009 including a recommendation that the drafting of a response to the 'Possible Changes to the Administration of Concessionary Travel' be delegated to the Chief Executive Officer in consultation with the Corporate Group. A further recommendation relating to the Community Engagement Policy is included as item 14. on this agenda.

9. PROJECT GROUP

To receive a report from the Chairman of the Project Group arising from the meeting held on 15th June 2009; including a recommendation relating to the employment of an intern.

Contd.

10. CLIMATE CHANGE AND SUSTAINABILITY GROUP

To receive the Notes of the Meeting of the Climate Change and Sustainability Group held on Monday, 22nd June 2009.

11. YEAR END AUDIT REPORT 2008/09

To consider the year end Internal Audit Report in respect of 2008/09 and to approve the recommended actions arising thereon.

12. SCHEDULE OF ACCOUNTS PAID 1ST TO 30TH JUNE 2009

To approve and authorise the schedule of payments made during the period 1st to 30th June 2009.

13. OUR FUTURE CIRENCESTER

To receive an update report on the 'Our Future Cirencester' Community Plan including a recommendation relating to an event proposed to be held in the Abbey Grounds.

14. COMMUNITY ENGAGEMENT POLICY

To consider and approve the Community Engagement Policy, as recommended by the Corporate Group.

15. CIRENCESTER YOUTH TOWN COUNCIL

To consider future arrangements for the Youth Town Council and resource implications relating to 2009/10; and to give consideration to a pilot 'Chill-Out Zone' project in partnership with New Brewery Arts.

16. NALC ANNUAL CONFERENCE

To consider attendance at the NALC Conference 2009 on the 4th and 5th September at the Royal College of Physicians, London and if so agree delegated authority to the Chief Executive Officer, in consultation with the Corporate Group, to agree representation.

17. ANNOUNCEMENTS

- a) Mayor
- b) Chief Executive Officer/Town Clerk
- c) Town Councillors

An opportunity to refer to any meetings/civic engagements attended on behalf of the Town Council (written reports, including those for seminars/conferences attended, are to be placed on the notice board prior to the meeting).

18. CORRESPONDENCE

- a) Council Information Sheet;
- b) Any other correspondence received in accordance with Standing Order 68g)
 - i) Letter received from Leckhampton Court Hospice, dated 15th June 2009.
 - ii) Letter received from Dr J M Winter, Chairman, Churches Together in Cirencester, dated 8th July 2009.

19. MATTERS IDENTIFIED FOR FUTURE CONSIDERATION

DATED this 8th day of July 2009

Signed

**A D Tubb
Chief Executive Officer**