

LOCAL GOVERNMENT ACT 1972

CIRENCESTER TOWN COUNCIL

NOTICE OF A MEETING OF THE TOWN COUNCIL

NOTICE IS HEREBY GIVEN THAT: -

A meeting of the above named Town Council will be held in the Bingham Gallery & Conference Suite, Bingham House, 1 Dyer Street, Cirencester, on: -

TUESDAY, 9TH JUNE 2009 @ 7.00 P.M.

A G E N D A

1. APOLOGIES

To receive and accept the apologies presented.

2. DECLARATIONS OF INTEREST

Members are reminded to declare any personal or prejudicial interests on any item on this agenda in accordance with Cirencester Town Council's Code of Conduct.

3. MINUTES

To confirm the Minutes of the Annual Meeting held on Tuesday, 12th May 2009 and to receive updates in respect of any matters arising.

4. PUBLIC PARTICIPATION (Standing Order 68 refers)

If a member of the public wishes to speak at a meeting, or would like to submit correspondence they are asked to notify the Chief Executive Officer in advance of the meeting and no later than 5pm on the day before the meeting. For the purpose of public speaking, a member of the public is defined as someone who is included on the electoral register for the town of Cirencester and those who are excluded from the register by age and who reside in the town.

5. MEMBER PARTICIPATION (Standing Orders 27 to 30 refer)

A member may ask the Mayor/Presiding Chairman any question concerning the business of the Council.

6. PLANNING COMMITTEE

That the recently considered applications and decisions made at Planning Committee Meetings held on the 14th and 28th May 2009 be noted; including a recommendation relating to the footpath through Norman Arch. (Details are available in the Council Office during the working week and at the Council Meeting. The Minutes of the Planning Committee Meetings are circulated to all Members.)

7. CHARTER MARKET MANAGEMENT COMMITTEE

To receive the Notes of the Special Meeting of the Charter Market Management Committee held on 19th May 2009.

8. CORPORATE GROUP

To receive the Notes of the Meeting of the Corporate Group held on 13th May 2009.

9. PERSONNEL GROUP

To receive the Notes of the Personnel Group held on 1st June 2009 including recommendations relating to: -

a) Introduction of a revised Disciplinary and Grievance Procedure

b) Additions to the Staff Training and Development Policy relating to Study Leave and a Payback Scheme

- 10. PROJECT GROUP (INCLUDING KINGSHILL SPORTS DEVELOPMENT UPDATE)**
To receive a report from the Chairman of the Project Group arising from the meeting held on 18th May 2009, including information relating to the future development of the Kingshill Lane Sports Development Site and the site's wind turbines.
- 11. POLICE LIAISON PANEL**
To receive a verbal update on the meeting held on Tuesday, 9th June 2009.
- 12. INTERNAL AUDIT REPORT 2008/09 - INTERIM UPDATE**
Further to consideration by the Finance Committee, Council is asked to receive and approve the interim Internal Audit Report Action Plan, dated 21st March 2009.
- 13. DRAFT ACCOUNTS 2008/09**
To consider and approve the draft Accounts for 2008/09.
- 14. SCHEDULE OF ACCOUNTS PAID 1ST TO 31ST MAY 2009**
To approve and authorise the schedule of payments made during the period 1st to 31st May 2009.
- 15. OUR FUTURE CIRENCESTER**
To receive a report on the 'Our Future Cirencester' Community Plan.
- 16. SPITALGATE**
To receive a report relating to issues in and around the Spitalgate area of Cirencester, including the stone wall and highway adoption.
- 17. GLOUCESTERSHIRE ASSOCIATION OF PARISH AND TOWN COUNCILS**
To consider submitting a resolution for debate at the Annual General Meeting on 15th October 2009, examples for consideration include: -
a) Highway Signage - Reversing a detrimental trend on the environment
b) Power of Well Being - Effectively delivering social, economic and environmental well-being
- 18. ANNOUNCEMENTS**
a) Mayor
b) CEO/Town Clerk
c) Town Councillors
An opportunity to refer to any meetings/civic engagements attended on behalf of the Town Council (written reports, including those for seminars/conferences attended, are to be placed on the notice board prior to the meeting).
- 19. CORRESPONDENCE**
a) Council Information Sheet;
b) Any other correspondence received in accordance with Standing Order 68g).
i) Letter from Cotswold District Council - Abbey Grounds Loan
ii) Letter from Cotswold District Council - Review of Car and Lorry Park Charges 2009
- 20. MATTERS IDENTIFIED FOR FUTURE CONSIDERATION**

DATED this 3rd day of June 2009

Signed
A D Tubb
Chief Executive Officer