



OUR FUTURE CIRENCESTER STEERING GROUP

MINUTES OF THE STEERING GROUP MEETING HELD ON MONDAY, 8TH JUNE 2009 AT 6.30 P.M. IN SUITE 3, DYER HOUSE, 3 DYER STREET, CIRENCESTER

PRESENT: Andrew Lichnowski - Chair
Andrea Pellegram
Andrew Tubb
Chris Vickery
David Fowles
Iain Butler
Jane Gunner
Jonathan Davies
Martin Portus
William Cooper

1.	APOLOGIES Fran Embleton-Smith, Leonard Doolan, Liza Darroch, Dan Judges, Jan Gronow
2.	MINUTES OF THE ANNUAL MEETING OF THE STEERING GROUP The Minutes of the Steering Group's Annual Meeting held on Thursday, 14 th May 2009 were received and approved as an accurate record.
3.	INFORMATION STRATEGY The Group received a verbal report from the Project Manager relating to an information strategy. It was confirmed that the Town Council has registered the following domain names: cirencesterlocal.com cirencesterlocal.org cirencesterlocal.co.uk It was agreed that AP and DF would work on a briefing/scoping paper for the Information Strategy and website development.
4.	2009/10 PRIORITISED WORK SCHEDULE 5.1 AP provided a detailed outline (as attached) of that which has been achieved since the last meeting and the proposed next steps for respective projects. 5.2 AT provided an update relating to the Market Place Improvement Scheme advising that meetings had been arranged for the w/c 29 th June to update members and stakeholders, with the view to preparing an architects design brief. Also progress was being made in respect of the appointment of a Youth Officer and in preparing bids for funding to deliver projects through the Youth Town Council. A final report and outline

	<p>plans for the future development of sports/community facilities at Kingshill is awaited and expected towards the end of June.</p> <p>5.3 JD updated the Group on the appointment of an intern to work with the Chamber of Commerce, to support their work and in assisting with the delivery of the business aspects of Cirencester Local. AT advised that a report would be considered by the Town Council in July with the view to the office base/employment being provided by the Town Council.</p>
5.	<p>COMMUNITY PLAN BUDGET</p> <p>The Steering Group considered the proposed budget as attached and in respect of 2009/10 agreed to recommend to the Town Council's Project Group the following expenditure:</p> <p>Amphitheatre - £4,400 Cirencester Local Business - £500 underwritten for I Love Cirencester, subject to budget availability Cirencester Local Business - £1,000 intern appointment (six month contract) Cirencester Local Information - £4,000 Misc Expenses - £500</p>
6.	<p>COTSWOLD DISTRICT COUNCIL VISION UPDATE</p> <p>There was nothing new to report</p>
7.	<p>MEDIA UPDATE</p> <p>AT advised that he had been interviewed on BBC Radio Gloucestershire in respect of the Abbey Grounds and linked this with the Community Plan; and is due to be interviewed on the Corinium Radio breakfast show on Friday 3rd July providing an opportunity to update listeners on OFC progress.</p>
8.	<p>ANY MATTERS NOT INCLUDED ON THE AGENDA WHICH ARE URGENT AND NEED TO BE DISCUSSED AT THIS MEETING</p> <p>None.</p>
9.	<p>TO CONFIRM THE DATE OF THE NEXT MEETING OF THE STEERING GROUP SCHEDULED FOR MONDAY 13TH JULY 2009 AT 6.30 P.M. IN SUITE 3, DYER HOUSE</p> <p>The date of the next meeting was confirmed as being on Monday 13th July 2009 at 6.30pm in Suite 3 Dyer House.</p>
	<p>FUTURE MEETINGS OF THE STEERING GROUP, AT 6.30PM IN SUITE 3 DYER HOUSE:</p> <p>2009 Monday 14th September Monday 12th October Monday 9th November Monday 14th December</p> <p>2010 Monday 8th February Monday 8th March Monday 12th April Thursday 13th May (Annual Meeting)</p>

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A Lichnowski
Chairman