



# OUR FUTURE CIRENCESTER STEERING GROUP

**MINUTES OF THE ANNUAL MEETING HELD ON THURSDAY, 14<sup>TH</sup> MAY 2009 AT  
6.30 P.M. IN SUITE 3, DYER HOUSE, 3 DYER STREET, CIRENCESTER**

**PRESENT:** Andrea Pellegram  
Andrew Lichnowski  
Andrew Tubb  
David Fowles  
Fran Embleton-Smith  
Jane Gunner  
Jonathan Davies  
Liza Darroch  
Martin Portus  
William Cooper

<b>1.</b>	<b>ELECTION OF CHAIR</b>  It was PROPOSED, SECONDED and duly CARRIED that Andrew Lichnowski be elected as Chair of the Steering Group, to serve until the next Annual Meeting in 2010.
<b>2.</b>	<b>APOLOGIES FOR ABSENCE</b>  Dan Judges, Chris Vickery, Iain Butler, Jan Gronow, and Leonard Doolan.
<b>3.</b>	<b>PETER STRINGFELLOW</b>  On this the Annual Meeting of the Our Future Cirencester Steering Group Peter Stringfellow was further remembered for his dedication and commitment to the town; thoughts were extended to his family and it was confirmed that the Chair had written to Celia, Peter's wife.
<b>4.</b>	<b>APPOINTMENT OF VICE-CHAIR</b>  It was PROPOSED, SECONDED and duly CARRIED that Jan Gronow be appointed as Vice-Chair of the Steering Group, to serve until the next Annual Meeting in 2010; noting in her absence that she had expressed a willingness to continue in this role.
<b>5.</b>	<b>APPOINTMENT OF THE MANAGEMENT GROUP</b>  It was PROPOSED, SECONDED and duly CARRIED that Andrew Lichnowski, Jan Gronow, Iain Butler, Andrew Tubb and Dan Judges continue to serve on the Management Group until the next Annual Meeting in 2010.

6.	<p><b>TO REVIEW AND CONFIRM THE TERMS OF REFERENCE FOR 2009/10</b></p> <p>Subject to amending Paragraph 3.5 to read 'To work within effective networks and partnership arrangements with other community stakeholders in order to facilitate the delivery of the Community Plan and Action Plan.' the Terms of Reference were confirmed for 2009/10.</p>
7.	<p><b>TO RECEIVE AND CONFIRM THE MINUTES OF THE STEERING GROUP MEETING HELD ON MONDAY, 20<sup>TH</sup> APRIL 2009</b></p> <p>The Minutes of the Steering Group meeting held on Monday 20<sup>th</sup> April 2009 were received and approved as an accurate record.</p>
8.	<p><b>TO RECEIVE FOR INFORMATION THE DRAFT MINUTES OF THE MANAGEMENT GROUP MEETING HELD ON MONDAY, 27<sup>TH</sup> APRIL 2009</b></p> <p>The draft Minutes of the Management Group meeting held on Monday 27<sup>th</sup> April were received for information.</p>
9.	<p><b>2009/10 PRIORITISED WORK SCHEDULE UPDATE</b></p> <p>Various updates on progress and respective initiatives were given in accordance with the prioritized work schedule for 2009/10 including information about:</p> <ul style="list-style-type: none"> <li>• Cirencester Local Information</li> <li>• Green Strategy</li> <li>• Cirencester Local Partnership</li> <li>• Cirencester Local Business</li> <li>• Sustainable Transport Plan</li> <li>• Townscape Strategy</li> <li>• Open Air Pool</li> <li>• Living History</li> <li>• Amphitheatre</li> <li>• Festivals and Events</li> <li>• Market Place</li> <li>• Cirencester Youth Town Council/Officer</li> <li>• Fun Places</li> </ul>
10.	<p><b>COTSWOLD DISTRICT COUNCIL VISION UPDATE</b></p> <p>There was nothing new to report further to recent meetings of the Vision Board and Officer Working Group and updates which had been previously given by Chris Vickery.</p>
11.	<p><b>MEDIA UPDATE</b></p> <p>It was noted that a news sheet updating on progress was to be included in the next edition of the Town Council's Newsletter being circulated to all residents within the town; in addition a leaflet had been prepared for the Churn Fun Day, copies of which are now available on the website and in the Customer Information Point at Dyer House.</p> <p>Various articles relating to 'Our Future Cirencester' had been published in recent editions of the 'Wilts and Glos' and the 'Echo'.</p>

12.	<p><b>ANY MATTERS NOT INCLUDED ON THE AGENDA WHICH ARE URGENT AND NEED TO BE DISCUSSED AT THIS MEETING</b></p> <p>It was noted and agreed that Jonathan Davies replace Peter Stringfellow in representing local businesses.</p>
13.	<p><b>TO RECOMMEND ITEMS FOR CONSIDERATION AT THE NEXT MEETING OF THE MANAGEMENT GROUP AND TO CONSIDER THE PROPOSED DATES FOR FUTURE MEETINGS, AT 9.30 A.M. IN SUITE 3, DYER HOUSE:</b></p> <p>It was agreed that meetings of the Management Group would be convened as and when necessary.</p>
14.	<p><b>TO CONSIDER THE PROPOSED DATES FOR FUTURE MEETINGS OF THE STEERING GROUP, AT 6.30PM IN SUITE 3 DYER HOUSE:</b></p> <p>2009</p> <p>Monday 8<sup>th</sup> June  Monday 13<sup>th</sup> July  Monday 14<sup>th</sup> September  Monday 12<sup>th</sup> October  Monday 9<sup>th</sup> November  Monday 14<sup>th</sup> December</p> <p>2010</p> <p>Monday 8<sup>th</sup> February  Monday 8<sup>th</sup> March  Monday 12<sup>th</sup> April  Thursday 13<sup>th</sup> May (Annual Meeting)</p>

A Lichnowski  
Chairman