

CIRENCESTER TOWN COUNCIL

MINUTES of the Annual Meeting of Council held in the Bingham Gallery and Conference Suite, Bingham House, No. 1 Dyer Street, Cirencester, on Tuesday, 12th May 2009 at 7.00 p.m.

PRESENT: Councillor G T Adams – Mayor
Councillor A Lichnowski – Deputy Mayor

Councillors: Mrs S A Alexander
Mrs C Braidwood
P Braidwood
A N Curry
H G C Gray
W Helm
Mrs J Hincks
R Hughes
Mrs S A le Noury
D J Nash
Mrs B A Potter
Mrs M S Rickman

Andrew Tubb – Chief Executive Officer
Johan Newman – Executive Officer

01.10 a) ELECTION OF MAYOR

RESOLVED that Councillor G T Adams hold office as Mayor until the Annual Meeting 2010.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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B) DECLARATION OF ACCEPTANCE OF OFFICE

RESOLVED that the Mayor's Declaration of Acceptance of Office be received and accepted.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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02.10 APOLOGIES

None were received.

03.10 DECLARATIONS OF INTEREST

None were received.

04.10 ELECTION OF DEPUTY MAYOR

Councillor A Lichnowski and Councillor Mrs J Hincks were proposed as Deputy Mayor. A vote was accordingly taken.

Voting Record:	For Cllr Lichnowski - 9	For Cllr Hincks - 5	Abstentions - 0
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RESOLVED that Councillor A Lichnowski hold office as Deputy Mayor until the Annual Meeting 2010."

05.10 TO APPOINT STANDING COMMITTEES AND GROUPS

a) Finance Committee

RESOLVED that all 15 Members of the Council be appointed to serve on the Finance Committee for the forthcoming year.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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b) Planning Committee

RESOLVED that the following 7 Members be appointed to the Planning Committee to serve for the forthcoming year: -

Councillors: Mrs C Braidwood
H G C Gray
Mrs J Hincks
W Helm
R Hughes
A Lichnowski
Mrs B A Potter

Voting Record:	For - 14	Against - 0	Abstentions - 0
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c) Personnel Group

RESOLVED that the following 5 Members be appointed to the Personnel Group to serve for the forthcoming year: -

Councillors: Mrs S A Alexander
P Braidwood
W Helm
Mrs J Hincks
Mrs M S Rickman

Voting Record:	For - 14	Against - 0	Abstentions - 0
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d) Corporate Group

RESOLVED that in accordance with Standing Orders, the membership of the Group shall consist of the Mayor, Deputy Mayor, Chairman and Vice Chairman of the Finance Committee, Chairman of the Project Group and Chairman of the Personnel Group.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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e) Project Group

RESOLVED that the following 6 Members be appointed to the Project Group to serve for the forthcoming year: -

Councillors: G T Adams
Mrs S A Alexander
P Braidwood
R Hughes
A Lichnowski
D J Nash

Voting Record:	For - 14	Against - 0	Abstentions - 0
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f) Climate Change and Sustainability Group

RESOLVED that the following 5 Members be appointed to the Climate Change and Sustainability Group to serve for the forthcoming year: -

Councillors: A N Curry
Mrs J Hincks
R Hughes
Mrs S A le Noury
A Lichnowski

Voting Record:	For - 14	Against - 0	Abstentions - 0
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g) Internal Audit & Risk Management Group

RESOLVED that: -

- i) the membership of the Group be increased from 3 to 5;**
- ii) the following 5 Members be appointed to the Internal Audit & Risk Management Group to serve for the forthcoming year: -**

Councillors: Mrs C Braidwood
P Braidwood
W Helm
R Hughes
Mrs M S Rickman

Voting Record:	For - 14	Against - 0	Abstentions - 0
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06.10 TO APPOINT TASK AND FINISH GROUPS

It was noted that as there were no 'Task and Finish' projects, which need to be completed in 2009/10, there was accordingly no requirement to establish appropriate Task and Finish Groups. Members, however, did note that there was an opportunity for each of the committees and groups to appoint its own task and finish group if required.

07.10 CHARTER MARKET MANAGEMENT COMMITTEE

RESOLVED that the following 5 Members be appointed to the Charter Market Management Committee to serve for the forthcoming year: -

Councillors: Mrs S A Alexander
W Helm
Mrs J Hincks
R Hughes
A Lichnowski

Voting Record:	For - 14	Against - 0	Abstentions - 0
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08.10 REPRESENTATIVES ON OTHER ORGANISATIONS

RESOLVED that the following Members be appointed to serve the body identified for the forthcoming year (or as stated): -

ORGANISATION	REPRESENTATIVE (S) FOR 2009/10
Age Concern	Mrs S A le Noury
Cheltenham, Cirencester & Tewkesbury Citizens Advice Bureau - Stakeholders Group	Mrs S A le Noury
Christopher & Sarah A Bowly's Almshouse Charity	Mrs S A Alexander, Mrs A M Calvert and N E Whereat (Appointed to November 2010)
Cirencester Open Air Swimming Pool Association	W Helm
Cirencester Temperance Trust	Mrs S A Alexander, Mrs A M Calvert and S Mort
Cirencester Twinning Association	Mrs S A le Noury and W Helm
Cotswold Council for Voluntary Service	D J Nash
Cotswold Road Safety Liaison Group	A N Curry
Friends of Cirencester Parish Church	Mayor
Gloucestershire Association of Parish & Town Councils	D J Nash and Chief Executive Officer
Gloucestershire Constabulary (Liaison Panel following the contribution for the enhancement of policing in Cirencester)	Chief Executive Officer and/or Deputy Chief Executive Officer, W Helm, R Hughes and D J Nash
Gloucestershire County Council - Parish Highways Representative	Mrs C Braidwood
Gloucestershire Market Towns Forum Board	Mrs J Hincks
Gloucestershire Wildlife Trust	Mrs J Hincks
Our Future Cirencester Steering Group	Chief Executive Officer (ex-officio member with no voting rights) and A Lichnowski (ex-officio member with voting rights)
Safer Cotswolds Partnership	P Braidwood and Chief Executive Officer
St. John's Hospital & Other Almshouse Charities	Mrs A M Calvert, Mr J W Watson and N E Whereat
St. Lawrence's Hospital Charity	Mrs S A Alexander
Stratton Educational Foundation	Mrs B A Potter

Voting Record:	For - 14	Against - 0	Abstentions - 0
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09.10 COUNCIL MINUTES

RESOLVED that the Minutes of the Council Meeting held on Tuesday, 14th April 2009 be approved as a correct record and signed by the Mayor.

Voting Record:	For - 13	Against - 0	Abstentions - 1
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10.10 PUBLIC PARTICIPATION (Standing Order 68 refers)

No notification of questions was received.

11.10 MEMBER PARTICIPATION (Standing Orders 27 to 30 refer)

No notification of questions was received.

12.10 PLANNING COMMITTEE

RESOLVED that the recently considered applications and decisions made under delegated authority to the Planning Committee, at meetings held on 16th and 30th April 2009, be noted.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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13.10 FINANCE COMMITTEE

RESOLVED that the draft Minutes of the Finance Committee Meeting held on 14th April 2009 be noted.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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14.10 CORPORATE GROUP

RESOLVED that: -

- a) the Notes of the Corporate Group Meeting held on 15th April 2009 be noted;
- b) the Minutes of Council should include a voting record i.e. the number of Councillors voting in favour, against or abstaining whenever a vote is required.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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15.10 PROJECT GROUP

Members received a report from the former Chairman of the Project Group arising from the meeting held on 20th April 2009.

RESOLVED that the report be noted.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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16.10 SCHEDULE OF ACCOUNTS PAID 1ST TO 30TH APRIL 2009

Members received a copy of the schedule of payments made during the period 1st to 30th April 2009.

RESOLVED that the schedule of payments made during the period 1st to 30th April 2009 be approved and authorised.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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17.10 REVIEW OF STANDING ORDERS

RESOLVED that the following amendments to Standing Orders be made:

- a) Standing Orders Page 15 refers - that the membership of the Internal Audit and Risk Management Group be increased from 3 to 5 members;

b) Standing Orders Page 17 refers - that the first paragraph under Ward Groups be amended to read 'Ward Groups shall be convened as and when required by the respective Ward Members, for each of the 5 Wards within Cirencester, the remit being: ...'.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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18.10 PURPOSE STATEMENT

RESOLVED that the revised Purpose Statement as recommended by the Corporate Group be approved.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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19.10 OUR FUTURE CIRENCESTER

Members received a report on the 'Our Future Cirencester' Community Plan, which included a Work Programme, a Call for Volunteers and Achievements to Date.

The Chief Executive Officer outlined his report and reiterated that if any of the Members would like to be involved in a specific project, could they please contact Andrea Pellegram.

Councillor A Lichnowski, Chairman of the Steering Group, advised of the Group's Annual General Meeting on 14th May 2009. Councillor Lichnowski also reported that the results of the Energy Neighbourhood Initiative were awaited.

RESOLVED that the report be noted.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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20.10 RECORD OF ATTENDANCES 2008/9

Members received the record of attendances for 2008/9.

RESOLVED that the record of attendances for 2008/9 be noted.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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21.10 SCHEDULE OF MEETINGS 2009/10

Members received the Schedule of Meetings for the coming civic year.

The Chief Executive Officer advised that the Annual Town Meeting scheduled for 13th April 2010 on the same evening as the Council Meeting, may be changed to a separate evening, as this year's Town Meeting had proved such a success with so many organisations being represented.

RESOLVED that the Schedule of Meetings for the 2009/10 be noted.

Voting Record:	For - 14	Against - 0	Abstentions - 0
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22.10 REPRESENTATIVES ON OTHER BODIES

No reports were received.

23.10 CORRESPONDENCE

a) Council Information Sheet;

Members noted the Council Information Sheet, which was circulated at the meeting.

b) Any other correspondence received in accordance with Standing Order 68g)

The following correspondence was duly noted: -

- i) Letter received from 'Vitalise', dated 28th April 2009, relating to grant aid
- ii) Letter received from Geoffrey Clifton-Brown MP, dated 30th March 2009, relating to Signage
- iii) Copy letter received from the Environment Director, Gloucestershire County Council, dated 26th March 2009, relating to Signage

24.10 MATTERS IDENTIFIED FOR FUTURE CONSIDERATION

No items were identified.

The meeting closed at 7.47 p.m.
Adams

Councillor G T
Mayor