



OUR FUTURE CIRENCESTER STEERING GROUP

MINUTES OF THE MEETING HELD ON MONDAY, 9TH MARCH 2009 AT 6.30 P.M. IN SUITE 3, DYER HOUSE, 3 DYER STREET, CIRENCESTER

PRESENT: Andrew Lichnowski - Chairman
David Fowles
Martin Portus
William Cooper
Iain Butler
Jane Gunner
Chris Vickery
Andrea Pellegram - Community Agent
Andrew Tubb - Cirencester Town Council

1.	APOLOGIES FOR ABSENCE Jan Gronow, Father Leonard Doolan, Liza Darroch, Fran Embleton-Smith, Peter Stringfellow and Dan Judges.
2.	TO RECEIVE AND CONFIRM THE MINUTES OF THE STEERING GROUP MEETING HELD ON MONDAY 16TH FEBRUARY 2008 The Minutes of the Meeting of the Steering Group held on Monday 16 th February 2009 were received and approved.
3.	TO RECEIVE AND NOTE THE DRAFT MINUTES OF THE MANAGEMENT GROUP MEETING HELD ON MONDAY 23RD FEBRUARY 2009 The draft Minutes of the Management Group Meeting held on Monday 23 rd February 2009 were noted and received for information. It was noted that in respect of Note. 6 the list of achievements, costings and contributions would be made available to the Management Group in time for consideration at the next scheduled meeting being held on Monday 23 rd March 2009.
4.	COMMUNITY PLAN UPDATE a) Sign Off Arrangements There was extensive discussion regarding arrangements for signing off the reports from each of the four working groups and consideration of the same by the Steering Group in preparing a work programme for 2009/10 and subsequent authorization for expenditure by the Town Council's Project Group. It was noted that each of the working groups should have signed off their respective reports by the end of March and it was agreed that they and the Steering Group should meet on Saturday 4 th April to prioritise projects in respect of a work programme for 2009/10.

	<p>Resources available for 2009/10 would be considered at the next meeting of the Management Group being held on Monday 23rd March 2009, so as to inform this process.</p> <p>Recommendations from the meeting on Saturday 4th April would then be respectively considered by the Steering Group and Project Group on Monday 20th April.</p> <p>b) Public Information</p> <p>Further to the Autumn/Winter update published in October 2008 it was noted that a further update would be required in Spring/Summer 2009 this could be incorporated into the Town Council's newsletter which is distributed to every resident in Cirencester - it was noted that whilst the distribution costs would be covered, printing costs would need to be accounted for via the Our Future Cirencester budget which could be in the region of between £500 and £750 - actual costs would be obtained in time for the next meeting of the Management Group.</p> <p>c) Updates</p> <p>AP provided the Steering Group with an update in respect of the work programme, Cirencester Local and working groups; further to discussion, it was agreed that consideration of a charitable Christmas sale event should be incorporated into the Community Plan.</p>
5.	<p>CDC VISION UPDATE</p> <p>The Steering Group was briefed on progress to date following a meeting of the Vision Board's Officers Working Group held on 4th March 2009 including:</p> <ul style="list-style-type: none"> i) Decked parking provision; ii) 20 mph town centre speed limit; iii) Market Place Improvement Scheme.
6.	<p>MEDIA UPDATE</p> <p>Nothing new to report.</p>
7.	<p>ANY MATTERS NOT INCLUDED ON THE AGENDA WHICH ARE URGENT AND NEED TO BE DISCUSSED BEFORE THE DATE OF THE NEXT MEETING</p> <p>None.</p>
8.	<p>TO PREPARE A DRAFT AGENDA FOR THE MEETING OF THE MANAGEMENT GROUP BEING HELD ON MONDAY 23RD MARCH 2009 AT 9.30AM IN SUITE 3 DYER HOUSE</p> <p>No additional items were recommended other than giving consideration to the resources available for 2009/10 and those which are already considered as standing items.</p>
9.	<p>DATE OF NEXT STEERING GROUP MEETING</p> <p>It was noted that the next Meeting of the Steering Group would be held on Monday 20th April 2009 at 6.30pm in Suite 3, Dyer House.</p>

10.	DATE OF THE AGM It was noted that the AGM would be held on Thursday 14 th May 2009 at 6.30pm in Suite 3 Dyer House.
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A Lichnowski
Chairman