

LOCAL GOVERNMENT ACT 1972

CIRENCESTER TOWN COUNCIL

NOTICE OF A MEETING OF THE TOWN COUNCIL

NOTICE IS HEREBY GIVEN THAT: -

A meeting of the above named Town Council will be held in the Bingham Gallery & Conference Suite, Bingham House, 1 Dyer Street, Cirencester, on: -

TUESDAY, 10TH FEBRUARY 2009 @ 7.00 P.M.

A G E N D A

1. APOLOGIES

To receive and accept the apologies presented.

2. DECLARATIONS OF INTEREST

Members are reminded to declare any personal or prejudicial interests on any item on this agenda in accordance with the Code of Conduct as adopted by Cirencester Town Council.

3. MINUTES

To confirm the Minutes of the Meeting held on 13th January 2009 and to receive updates in respect of any matters arising not otherwise on the agenda.

4. MAYOR'S ANNOUNCEMENTS

5. PUBLIC PARTICIPATION (Standing Order 68 refers)

If a member of the public wishes to speak at a meeting, or would like to submit correspondence they are asked to notify the Chief Executive Officer in advance of the meeting and no later than 5pm on the day before the meeting. For the purpose of public speaking, a member of the public is defined as someone who is included on the electoral register for the town of Cirencester and those who are excluded from the register by age and who reside in the town.

6. MEMBER PARTICIPATION (Standing Orders 27 to 30 refer)

A member may ask the Mayor/Presiding Chairman any question concerning the business of the Council.

7. PLANNING COMMITTEE

a) That the recently considered applications and decisions made at Planning Committee Meetings held on the 22nd January and 5th February 2009 be noted. (Details are available in the Council Office during the working week and at the Council Meeting. The Minutes of the Planning Committee Meetings are circulated to all Members.)

b) To consider and approve any recommendations arising from the meetings held on 22nd January and 5th February 2009, including those relating to the new Discretionary Consultation Process in respect of tree works and highway signage within the town. Further information is available at the Customer Information Point.

8. CORPORATE GROUP

To receive the Notes of the Corporate Group Meeting held on 14th January 2009.

9. PROJECT GROUP

To receive a report from the Chairman of the Project Group arising from the meeting held on 19th January 2009, including recommendations relating to surface water flooding at North Home Road.

Contd.

10. SCHEDULE OF ACCOUNTS PAID 1ST TO 31ST JANUARY 2009

To approve and authorise the schedule of payments made during the period 1st to 31st January 2009.

11. BUDGET REPORT TO 31ST DECEMBER 2008

To receive and approve the Budget Report for the period 1st April to 31st December 2008.

12. INTERNAL AUDIT INTERIM REPORT

To consider and approve the Action Plan and recommended responses to the Internal Audit Interim Report.

13. PROPOSED CHARGES FOR 2009/10

To consider the proposed charges for 2009/10.

14. EMPTY RETAIL PREMISES INITIATIVE

To receive a report from the Chief Executive Officer relating to the Empty Retail Premises initiative.

15. MARKET PLACE IMPROVEMENT SCHEME

To receive a report from the Chief Executive Officer relating to the Market Place Improvement Scheme.

16. OUR FUTURE CIRENCESTER AND THE VISION UPDATE

To receive a verbal update from the Chief Executive Officer relating to the 'Our Future Cirencester' and the District Council's Vision work for Cirencester.

17. REPRESENTATIVES ON OTHER BODIES

a) Gloucestershire Market Towns Forum Board Membership;
b) Each Member to refer to the meetings that they have attended (written reports, including those for seminars/conferences attended, are to be placed on the notice board prior to the meeting).

18. CORRESPONDENCE

a) Council Information Sheet;
b) Any other correspondence received in accordance with Standing Order 68g).

19. MATTERS IDENTIFIED FOR FUTURE CONSIDERATION

DATED this 4th day of February 2009

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Signed

**A D Tubb
Chief Executive Officer**