

MARKET AND COASTAL TOWNS INITIATIVE STEERING GROUP

**MINUTES OF THE MEETING HELD ON MONDAY, 12TH MAY 2008 AT
7.00 P.M. IN SUITE 3, DYER HOUSE, 3 DYER STREET, CIRENCESTER**

PRESENT: Andrew Lichnowski - Chairman
William Cooper
David Fowles
Jane Gunner
Andrea Pellegram
Sophie Cowdell - MCTA
Andrew Tubb - Cirencester Town Council

1.	<p>APOLOGIES FOR ABSENCE</p> <p>Jan Gronow, Iain Butler, Fran Embleton-Smith, Dan Judges and Martin Portus</p>
2.	<p>STEERING GROUP MINUTES</p> <p>The Minutes of the Steering Group Meeting held on Monday 21st April 2008 were received and confirmed.</p>
3.	<p>MANAGEMENT GROUP MINUTES</p> <p>The Minutes of the Management Group Meeting held on Tuesday 6th May 2008 were received and noted for information.</p>
4.	<p>FUNDING UPDATE</p> <p>Nothing to add further to the update given at the previous meeting when it was noted that the second and final claim had been submitted to the MCTA.</p>
5.	<p>PRESS CAMPAIGN UPDATE</p> <p>It was noted that the press and media campaign would continue. Andrew Tubb advised the Group that he was submitting a letter and article to the Standard following the Churn Fun Day consultation. Regular meetings with Emma Tilley would continue in addition to press statements being released</p>

	to the media.
6.	<p>COMMUNITY PLAN (PUBLIC CONSULTATION)</p> <p>The results from the public consultation event held at the Churn Fun Day were tabled, discussed and the priorities of those who had responded were noted.</p> <p>The results are attached to these Minutes for information.</p>
7.	<p>PARTNERSHIP BUILDING WORKING LUNCH</p> <p>The Steering Group discussed arrangements for the Partnership Building Working lunch which is due to be held at the Bingham Gallery and Conference Suite on Wednesday 20th May.</p>
8.	<p>ANY OTHER MATTER NOT INCLUDED ON THE AGENDA WHICH NEEDS TO BE DISCUSSED</p> <p>The Steering Group briefly discussed and agreed that a bid should be submitted for Rural Renaissance funding towards the delivery of the Cirencester Local project.</p> <p>In addition the Group discussed the seven days worth of consultancy work being provided by Hyder Consulting and agreed that this should be used towards the Town Centre Management project.</p>
9.	<p>MATTERS IDENTIFIED FOR FUTURE CONSIDERATION BY THIS OR THE MANAGEMENT GROUP</p> <p>It was agreed and noted that the Management Group should meet with Hyder Consulting to discuss the consultancy arrangements in more detail, at the meeting scheduled to take place on Tuesday 3rd June.</p> <p>It was also noted and confirmed that the consultation deadline for responses to the Community Plan was midday Friday 6th June.</p>
10	<p>DATES OF FUTURE MEETINGS</p> <ul style="list-style-type: none"> • Management Group - Tuesday 3rd June 2008 10am Suite 3 Steering Group - Monday 9th June 2008 7pm Suite 3 Steering Group Monday 14th July 2008 7pm Suite 3 <p>Note: It was agreed in April that the Steering Group would continue to meet each second Monday of the month at 7pm in Suite 3, to the end of the year.</p>

A Lichnowski
Chairman