



Market and Coastal
Towns Association



MARKET AND COASTAL TOWNS INITIATIVE STEERING GROUP

**MINUTES OF THE MEETING HELD ON MONDAY, 21ST APRIL 2008 AT
7.00 P.M. IN SUITE 3, DYER HOUSE, 3 DYER STREET, CIRENCESTER**

PRESENT: Andrew Lichnowski - Chairman
Jan Gronow - Vice Chairman
Iain Butler
William Cooper
Fran Embleton-Smith
David Fowles
Jane Gunner
Andrea Pellegram
Sophie Cowdell - MCTA
Andrew Tubb - Cirencester Town Council

1.	APOLOGIES FOR ABSENCE Dan Judges, Martin Portus
2.	STEERING GROUP MINUTES The Minutes of the Steering Group Meeting held on Monday 10 th March 2008 were received and confirmed.
3.	MANAGEMENT GROUP MINUTES The Minutes of the Management Group Meeting held on Tuesday 25 th March 2008 were received and noted for information.
4.	FUNDING UPDATE It was noted that the second and final claim had been submitted to the MCTA; the funding for which is due to be received in the near future.
5.	PRESS CAMPAIGN UPDATE

	Andrea Pellegram updated the Steering Group on the recent press campaign in the Wilts & Glos Standard.
6.	<p>COMMUNITY PLAN AND TECHNICAL APPENDICES</p> <p>The content of the draft Community Plan was considered for public consultation; AT agreed to provide text for the 'Where we go from here' section and 'What we've achieved so far'.</p> <p>AP agreed to incorporate comments and circulate the final draft prior to being copied for the Churn Family Fun Day and publication on the Town Council's MCTI web page.</p>
7.	<p>COMMUNITY EVENTS (PUBLIC CONSULTATION)</p> <p>The Steering Group discussed arrangements for the Churn Fun Day being held on Sunday 11th May and the Partnership Building working lunch being held on Wednesday 20th May.</p>
8.	<p>OUR FUTURE CIRENCESTER - COMMUNITY PLAN LAUNCH</p> <p>It was noted that this matter would need to be considered in the near future and agreed that this be initially by the Management Group.</p>
9.	<p>ANY OTHER MATTER NOT INCLUDED ON THE AGENDA WHICH NEEDS TO BE DISCUSSED</p> <p>None</p>
10	<p>MATTERS IDENTIFIED FOR FUTURE CONSIDERATION BY THIS OR THE MANAGEMENT GROUP</p> <p>(a) Community Plan Launch (b) Delivery of the Plan (Funding, Project Management Framework, Accountability)</p>
11	<p>DATES OF FUTURE MEETINGS</p> <p>Management Group - Tuesday 6th May 2008 10am Suite 3 Steering Group - Monday 12th May 2008 7pm Suite 3 Steering Group Monday 9th June 2008 7pm Suite 3</p> <p>It was agreed that the Steering Group would continue to meet each second Monday of the month at 7pm in Suite 3, to the end of the year.</p>

A Lichnowski
Chairman