

CIRENCESTER TOWN COUNCIL

NOTICE OF THE ANNUAL MEETING OF THE TOWN COUNCIL

NOTICE IS HEREBY GIVEN THAT: -

A meeting of the above named Town Council will be held at The Bingham Gallery, Bingham House, No. 1 Dyer Street, Cirencester, on: -

TUESDAY, 15TH MAY 2007 AT 7.00 P.M.

The meeting will be open to the public unless the Council otherwise direct.

A G E N D A

1. a) **ELECTION OF MAYOR**
To hold office until the Annual Meeting 2008.
- b) **DECLARATION OF ACCEPTANCE OF OFFICE**
To receive the Mayor's declaration of acceptance of office or, if not then received, to decide when it shall be received.
2. **ELECTION OF DEPUTY MAYOR**
To hold office until the Annual Meeting 2008.
3. **TO APPOINT STATUTORY OR STANDING COMMITTEES**
 - a) **Finance Committee**
To confirm that all Members of Council when summoned to attend will sit as a Finance Committee. The Council Meeting will then be adjourned for the Committee to appoint the Chairman and Vice Chairman of that Committee. Council will then reconvene.
 - b) **Planning Committee**
To appoint 9 Members.
The Council Meeting will then be adjourned for the Committee to appoint the Chairman and Vice Chairman of that Committee. Council will then reconvene.
 - c) **Project Board**
To appoint 6 Members.
4. **REPRESENTATIVES ON OTHER ORGANISATIONS**
To review and appoint representatives as necessary.
5. **RECORD OF ATTENDANCES 2006/7**
To receive the record of attendances.
6. **SCHEDULE OF MEETINGS 2007/8**
To receive the Schedule of Meetings for the coming civic year.
7. **COUNCIL MINUTES**
To confirm the Minutes of the Council Meeting held on Tuesday, 10th April 2007.
8. **FINANCE COMMITTEE MINUTES**
To confirm the Minutes of the Finance Committee Meeting held on Tuesday, 10th April 2007.
9. **THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) ORDER 2007**
To approve the above.
10. **PROPER OFFICER**
To nominate the Deputy Town Clerk, Mr C Sherwood, as Proper Officer during the current Town Clerk's absence from the office until the new Town Clerk takes up post at the end of June 2007.
11. **CO-OPTION ONTO STRATTON-WHITEWAY AND WATERMOOR WARDS**
The Clerk will identify those who have submitted expressions of interest and the Council will decide on the action to be taken.

DATED this 9th day of May 2007

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Signed

TOWN CLERK