

CIRENCESTER TOWN COUNCIL

MINUTES of a Meeting of Council held in The Bingham Gallery, Bingham House, 1 Dyer Street, Cirencester, at 7.00 p.m. on Tuesday, 9th May 2006.

PRESENT: Councillor N E Whereat – Mayor
Councillor Dr P A Hedges – Deputy Mayor

Councillors: G T Adams
Mrs S A Alexander
R Bourne
B D Hudson
Mrs S A le Noury
J B Leicester
R G Lock
D J Nash
Mrs B A Potter
Mrs M S Rickman

Andrew Rennie Crook - Town Clerk
Johan Newman – Personal Assistant

A Prayer was read by the Mayor.

172.06 APOLOGIES

Apologies were received from Councillors Mrs M T Eccles, J D Leigh and Mrs R A Leicester.

173.06 DECLARATIONS OF INTEREST

Councillor G T Adams and Mrs B A Potter declared a personal interest with regard to Minute No. 184.06 – A 21st Century Market Place for Cirencester as they are members of Action Cirencester.

Councillor Mrs M S Rickman declared a personal interest with regard to the grant application made by Home-Start Cotswold Limited at Minute No. 176.06.

Councillor Mrs S A Alexander declared a personal interest with regard to the grant applications made by Cotswold Victim Support and Cotswold Council for Voluntary Service at Minute No. 176.06.

174.06 MINUTES

RESOLVED that the Minutes of the Council Meeting held on Tuesday, 14th March 2006 and the Special Council Meeting held on 25th April 2006 be approved as a correct record and signed by the Mayor subject to Minute Nos. C151.06 and C171.06 to be considered under confidential matters.

175.6 ENVIRONMENT COMMITTEE

RESOLVED that the Minutes of the Environment Committee Meeting held on Tuesday, 14th March 2006 be approved as a correct record and signed by the Chairman of the Committee.

176.6 FINANCE COMMITTEE

Councillor Mrs M S Rickman declared a personal interest with regard to the grant application made by Home-Start Cotswold Limited.

Councillor Mrs S A Alexander declared a personal interest with regard to the grant applications made by Cotswold Victim Support and Cotswold Council for Voluntary Service.

RESOLVED that the Minutes of the Finance Committee Meeting held on Tuesday, 11th April 2006 be approved as a correct record and signed by the Chairman of the Committee SUBJECT TO: -

- a) Minute No. C158.06 to be considered under confidential matters.**
- b) Minute No. 155.06 – Application No. 6 to Gloucestershire Association for Mental Health the figure being amended from Nil to £55.**

The Clerk referred to Application No. 10, which was received from the Cirencester Rugby Club and had been turned down by the Town Council for grant aid due to the late receipt and lack of funds. He advised that a request had been received from Cotswold District Council for a letter from Cirencester Town Council to support the application made to that authority from the Rugby Club. **RESOLVED that the Clerk be authorised to confirm the Town Council's support for the application made by Cirencester Rugby Club to Cotswold District Council.**

177.06 POLICY COMMITTEE

RESOLVED that the Minutes of the Policy Committee Meeting held on Tuesday, 14th March 2006 be approved as a correct record SUBJECT TO the reconsideration of the item referred to in the Policy Statement as "The support for the Corn Hall" and signed by the Chairman of the Committee.

178.06 MAYOR'S ANNOUNCEMENTS

The Mayor reported that he attended the Country Fair last week and with the Town Clerk he had attended the Gloucestershire Charter reception at which he had signed the Charter on the Town Council's behalf.

179.06 QUESTION TIME FOR ELECTORS

None were received.

180.06 QUESTION TIME FOR MEMBERS

None were received.

181.06 RESOLUTIONS MOVED ON NOTICE – STANDING ORDER NO. 19

None were received.

182.06 GLOUCESTERSHIRE COUNTY COUNCIL

No questions were asked of this authority.

183.06 COTSWOLD DISTRICT COUNCIL

No questions were asked of this authority.

A 21ST CENTURY MARKET PLACE FOR CIRENCESTER

Following the presentation made by Mr N Robbins, Chairman of Action Cirencester, prior to the commencement of the Council Meeting, Members considered whether the Council should support the proposals in principle (a copy of the presentation notes is appended to the signed Minutes).

Councillor G T Adams and Mrs B A Potter declared a personal interest as they are members of Action Cirencester.

RESOLVED that support be given in principle to the proposals presented by Mr N Robbins of Action Cirencester for improvements to the Market Place.

185.06**PROJECT BOARD**

Members received a report from Councillor D J Nash, Chairman of the Project Board, regarding the meeting held on 18th April 2006 (a copy of which is appended to the signed Minutes).

Councillor D J Nash thanked his colleagues and Officers for their support during the year and felt that the Board had done a worthwhile job. He hoped that the same would continue in the new Civic Year.

RESOLVED that the report be noted and approved.

186.6**RE-STRUCTURING OF COUNCIL**

Pursuant to the resolution made on 14th February 2006, Members considered the implications of the same and the amendments to Standing Orders (a copy of which is appended to the signed Minutes).

Resolution made on 14th February 2006:

"RESOLVED that: -

- a) the Council meets on the second Tuesday of each month (such arrangements to be effective for the experimental period of the Civic Year 2006/7);**
- b) there shall be a Finance Committee (including all 15 Members of Council) which shall meet on the first Tuesday of the month of July, October and December;**
- c) the Finance Committee shall establish a Budget Working Party to meet as required during the civic year;**
- d) the roles of the Planning Sub-Committee and Project Board be confirmed;**
- e) the Council meets at 7.00 p.m.;**
- f) the Standing Orders be re-drafted to accommodate the new arrangements identified above and approved prior to the Annual Meeting on 16th May 2006."**

The Clerk gave a brief background to the decision made in February 2006 and asked that consideration be made to the resultant number of meetings.

RESOLVED that Standing Orders be suspended to amend the decision made in February 2006.

RESOLVED that Minute No. 121.06 of the meeting held on 14th February 2006 be amended to read as follows: -

RESOLVED that: -

- a) the Council meets on the second Tuesday of each month *except December* (such arrangements to be effective for the experimental period of the Civic Year 2006/7);**

- b) **there shall be a Finance Committee (including all 15 Members of Council) which shall meet *during the months of June, October and December on dates to be determined*;**
- c) **the Finance Committee shall establish a Budget Working Party to meet as required during the civic year;**
- d) **the roles of the Planning Sub-Committee and Project Board be confirmed;**
- e) **the Council meets at 7.00 p.m.;**
- f) **the Standing Orders be re-drafted to accommodate the new arrangements identified above and approved prior to the Annual Meeting on 16th May 2006."**

RESOLVED that Standing Orders be reinstated.

Pursuant to the resolution, amendments were made to the Committees Terms of Reference in the Standing Orders.

RESOLVED that the amendments be approved as identified on the attached document.

187.06 AUDIT REPORT AND ACCOUNTS 2004/5

Members received the Audit Report and Accounts for 2004/5 (a copy of which is appended to the signed Minutes).

The Clerk introduced the Audit Report received from Messrs Moore Stephens and outlined the report heading by heading.

RESOLVED that the Audit Report and Accounts for the year 2004/5 be noted and accepted.

188.06 CORN HALL/VISITORS INFORMATION CENTRE

Members were requested to determine how the £5,000 allocated in the Town Council's Estimates for the year 2006/7 for application to one of the above, should now be applied now that the Corn Hall is to be sold by Cotswold District Council. Members noted that notice of the termination of the Corn Hall Joint Management Agreement had been received from Cotswold District Council and acknowledged.

Members were disappointed that they had not known sooner about the decision by the Cotswold District Council to sell the Corn Hall to Wildmoor Properties.

The Clerk advised that an email had been sent by the Chief Executive of Cotswold District Council on 25th April 2006 advising of the same but it was not received in time for the Special Meeting.

The Clerk stated that a representative of Wildmoor Properties had attended the Town Council offices and he had offered to present their proposals to the Town Council at a later date.

Members believed that the sum should be set aside for disposition at a later date.

RESOLVED that: -

- a) **the Clerk write to the Director responsible for the Corn Hall to give thanks to the two Officers, Claire Newport and Rik Husdan and thank them for their help and assistance in arranging events in the Corn Hall and to wish them well for the future;**
- b) **the matter of the allocation of the £5,000 be deferred to a future meeting.**

189.06 REPRESENTATIVES ON OTHER BODIES

Councillor Mrs S A Alexander advised that a written report was available regarding the Cirencester Temperance Trust, that a meeting of the Trust had not taken place this year and that the Annual Meeting had been cancelled but was scheduled to take place in June.

Councillor G T Adams advised that reports were available regarding meetings of the Cotswold Local Support Group of Victim Support Gloucestershire and Kemble Airfield Liaison Group, which he had attended.

Councillor Mrs B A Potter advised that a small group from Cirencester were visiting St Genis Laval, with whom Cirencester Town Council has a friendship link.

190.06 MATTERS IDENTIFIED FOR CONSIDERATION AT FUTURE MEETINGS

An informal meeting was requested by Councillor Mrs S A Alexander to discuss the policies programme of updates and the 5 year plan.

**PART TWO
CONFIDENTIAL**

C191.06 COUNCIL MINUTES

C192.06 FINANCE COMMITTEE MEETINGS

See Confidential Minute Book.

RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest, that the public and press be excluded and they were instructed to withdraw.

The meeting closed at 8.30 p.m.

Councillor N E Whereat
Mayor